Canvas EvaluationKit Access (Course Evaluations) for Instructors

Method 1

This method will bring up your Evaluation Kit dashboard through your Canvas profile.

- Login to Canvas using your Oglethorpe email credentials at <u>https://oglethorpe.instructure.com/</u> and click on the **Account** button in the upper left-hand corner of Canvas under the Oglethorpe quatrefoil logo.
 - × KΥ Katie Young (She/Her) Logout (6) 2 Notifications ഷ Profile Files ₫ Settings 🧲 Ľ ePortfolios G Shared Content QR for Mobile Login (?)**Global Announcements** (\mathbf{x}) Use High Contrast UI (i)
- 2. Click on the **Settings** link in the menu that appears.

3. Click on the **EvaluationKit Dashboard** button on the left-hand side of the screen to launch EvaluationKit inside of Canvas.



Method 2

This method will bring up your Evaluation Kit dashboard through your Canvas course page. The course needs to have an on-going course evaluation or had a previous course evaluation completed through Canvas for this option to work.

- Login to Canvas using your Oglethorpe email credentials at <u>https://oglethorpe.instructure.com/</u> and click on the course card for the desired course in Canvas.
- From the course home page, click on the EvaluationKit Dashboard link in the navigation menu.
 A different link appears for students and the order of the links in the navigation menu may be different for your course.



3. You will be taken to the EvaluationKit course evaluations dashboard within Canvas.

Method 2

This is another method to bring up your Evaluation Kit dashboard through your Canvas course page. The course needs to have an on-going course evaluation to be available.

- Login to Canvas using your Oglethorpe email credentials at <u>https://oglethorpe.instructure.com/</u> and click on the course card for the desired course in Canvas.
- 2. Look on the right-hand side of the page and scroll to the bottom of the list of widgets.
- 3. Click on the course name under the **Course Evaluations** widget to be taken to the course evaluation dashboard for that class.

